

**Preston Bissett Parish Council**

Parish Councillors attended the Parish Council Meeting on Thursday 12<sup>th</sup> June 2025 at The Old School, Preston Bissett. The meeting commenced at 7:30pm.

In attendance: Graham Ellis (Chair), Matt Killick (RFO), Jean Turner, David-Seddon Taylor, Darren Parker, Robert Secret  
Clerk: Camilla Durnin

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**Minutes**

Jun 1225/1 Apologies – None

Jun 1225/2 Declaration of Interest – None

Jun 1225/3 Warm welcome to Robert Secret who joined the meeting and has been co-opted 12<sup>th</sup> June

Jun 1225/3 Approval of Minutes from 8<sup>th</sup> May 2025 Meeting

Councillors unanimously agreed the minutes from 8<sup>th</sup> May. These were signed during the meeting by GE who chaired the last meeting.

Jun 1225/4 Payments and Finances for Approval by the Parish Council

It was confirmed that there are two signatories for Banking and payment approvals. MK (as new RFO) and GE

Jun 1225/5.1

Bank Balances were noted:

Treasurers account £314.80 (as of 07.06.2025)

Business Account £8642.41 (as of 07.06.2025)

Jun 1225/5.2 Income and Expenditure were noted and approved:

Expenditure:	From 17.04.2025	
14.05.2025	Clerks Salary (May)	£188
14.05.2025	HMRC	£47
14.05.2025	Playsafety Limited	196.80
14.05.2025	Annual Insurance	435.41

Income:		
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09.05.2025	Interest on Acc ***7258	£6.27
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Jun 1225/5.3 Bank Transfers were noted:

13.05.2025	£1000	From Business to Treasurers Account
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Jun 1225/5.4 Review of Annual Governance and Accountability Return 2024-2025 including Internal

Audit Report. – Review completed with clerk confirming all audit requirements have now been completed. All details have been published on the village website and are available to view here.

Jun 1225/5.5 Date Setting for Exercise of Public Rights

The Chairman announced that the Parish Council will give the public an opportunity to exercise their electors rights by sharing all information relating to the 2024/25 Annual Governance and Accountability Return on the village website:

[www.prestonbissett.co.uk](http://www.prestonbissett.co.uk) for at least 30 days including the first 10 working days on July. Members of the public can contact [parishcouncil@prestonbissett.co.uk](mailto:parishcouncil@prestonbissett.co.uk) if they have any questions. Dates have been set: 6<sup>th</sup> June – 17<sup>th</sup> July 2025. It has been confirmed as published on the website as per audit requirements.

Jun 1225/6 Planning Applications received prior to the meeting – council noted with no objections:-

T1- Remove Sumac - Tree is located close to the property and there are concerns of potential root damage to the property. - The Gables South End Preston Bissett Buckinghamshire MK18 4LR – Awaiting decision

Jun 1225/6.1 Parish council **noted** the following planning updates:

Change of use of land to use as residential caravan site for 4 traveller families, each with 2 caravans, together with laying of hardstanding, erection of 4 No. amenity building and construction of new access. Land South Of Preston Road, Tingewick, Buckinghamshire. Application Ref: 23/02597/APP Appeal Ref: 23/00107/REF

Planning Inspectorate Ref: APP/J0405/W/23/3334857. **Appeal Dismissed Status: New Application Ref 24/03139/APP– Awaiting Decision**

Jun 1225/6.2

Planning Enforcement: Alleged creation of access and erection of gates in excess of 1m. Sycamore Farm, Preston Road, Tingewick, Buckinghamshire. Ref: NC/24/00346/OPDEV. Councillors to **note** that the report has been logged and will be investigated by an officer.

**Status: No Update**

Jun 1225/6.3

Change of use of land from agricultural to Sui Generis use (wedding / events venue). Erection of TIPI structure. Creation of hardstanding pathways (Retrospective). Preston Bissett Nurseries, Bushey Lane Farm, Bushey Lane, Preston Bissett, Buckinghamshire, MK18 4ND. Ref. No: 24/02266/APP.

**Status: Awaiting Decision**

Jun 1225/6.4

Erection of 2 dwellings (retrospective) | The Piggery, The Common, Preston Bissett, Buckingham, Buckinghamshire, MK18 4NA. Ref 24/03695/APP.

**Status: Awaiting Decision**

Council noted correspondence received from Mr North Re The White Hart and its viability as a business. He was not in attendance so no further comment can be made.

Jun 1225/7 Yearly Planner Actions for May and c/f prior meetings

ROSPA report update – RoPSA report reviewed and shared by DST. It has been agreed to continue with the suggested repairs at a cost of £3700 approx. CD to raise this and instruct works to be carried out for all high risk and immediate fixes. New goal nets are required – DP suggested he may have some that the village could use. Alternatively, these will be purchased separately to the repair works being paid for.

RS to review potential funding opportunities. GE shared the lasted HS2 update which listed community funding information

DST raised the question regarding the Vice Chair for the Parish Council. GE nominated DST and was seconded by DP. DST agreed to become the VC for the council.

Jun 1225/8 Schedule of policies to be reviewed and updated as required:-

Financial Regulations

Risk Management Strategy

Standing Order

Risk Management was reviewed in March in line with review policy.

Standing Orders was reviewed by GE and no changes made. GE also shared an updated list of Councillors responsibilities.

Financial Regulations to be reviewed by MK as RFO for next meeting.

Jun 1225/9 Correspondence or previously circulated items, noted:-

Jun 1225/9.1

It was agreed the council would review Finances Half Yearly, next Financial update due in September 2025.

Jun 1225/10 Meetings and Training

Jun 1225/11 Action List - Completed/Closed since last meeting  
Open and to be updated

Jun 1225/12 Items for the next Agenda – A discussion to be held on the viability of Preston Bissett becoming ‘twinned’

Jun 1225/13 Date of next meeting

4<sup>th</sup> September 2025

Close of Meeting

Open Forum

Meeting end

Preston Bissett Website [www.prestonbissett.co.uk](http://www.prestonbissett.co.uk)

Minutes created and signed by the Parish Clerk: C. Durnin  
Parish Clerk Email: [parishcouncil@prestonbissett.co.uk](mailto:parishcouncil@prestonbissett.co.uk)  
1 Norreys Drive, Chesterton, Oxon