

Addendum to Internal Audit Report for Preston Bissett Parish Council

Auditor's comments and recommendations

L	<p><i>Internal Audit Control</i></p> <p>The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant information.</p>	NO
M	<p><i>Internal Audit Control</i></p> <p>In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (<i>during the 2024-25 AGAR period, were public rights in relation to 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set</i>).</p>	NO
N	<p><i>Internal Audit Control</i></p> <p>The authority has complied with the publication requirements for 2023-24 AGAR (<i>see AGAR Page 1 Guidance Notes</i>).</p>	NO
	<p><i>Auditor Comments</i></p> <p>There was no evidence the authority published the notice for the period for the exercise of public rights on the website. While the published minutes referred to a 30 day period (see minute ref Jun 0624/6- 2024), no dates were set. Therefore, the above internal audit controls were not met.</p>	
	<p><i>Auditor Recommendation(s)</i></p> <p>(a) The clerk should check the AGAR Publication Requirements as set out on Page 1 of the AGAR pack and complete the compliance checklist on Page 2 before submitting all documents for signature. (b) To receive written confirmation from the website administrator that all required documents have been posted on the website. (c) It is good practice to record the actual dates set for the period for the exercise of public rights in the authority approved minutes in addition to inclusion on the website.</p>	