

PRESTON BISSETT PARISH COUNCIL

SCHEDULE OF ADOPTED “POLICIES” and reviews of procedure

UPDATED: September 2024

| Policy Type | Date Compiled | Last Review / Adoption | Review frequency | Next Review Date | Councillor Reviewer | On website | Comments |
|---|---------------|------------------------|------------------|------------------|---------------------|------------|-----------------------|
| Code of Conduct for Members | 2012 | Sept 2024 | Every two years | Sept 2026 | GE | | |
| Equality and Diversity | Oct 2018 | Sept 2024 | Every two years | Jan 2026 | MK | | |
| Financial Regulations | Nov 2018 | March 2024 | Annually | March 2025 | NW | | |
| GDPR | Nov 2018 | Sept 2024 | Every two years | May 2026 | MK | | |
| Data Privacy Notice | Nov 2018 | Sept 2024 | Every two years | May 2026 | MK | | |
| Risk Management Strategy | 2011 | March 2024 | Annually | March 2025 | GE | | |
| Standing Orders | 2010 | March 2024 | Annually | June 2025 | GE | | |
| Freedom of Information | Nov 2018 | Sept 2024 | Every two years | May 2026 | MK | | |
| Resident issues, Concerns and Complaints Handling | May 2020 | Sept 2024 | Every two years | June 2026 | MK | | |
| Biodiversity | April 2024 | April 2024 | Every two years | Jan 2026 | MK | | |
| Annual Reviews/updates | | | | | | | |
| Policy Declaration | 2019 | June 2024 | Annual | June 2025 | ALL | | |
| Register of Interests | 2012 | June 2024 | Annual | June 2025 | ALL | N/A | Send to Bucks Council |
| Asset Register | 2015 | June 2024 | Annual | June 2025 | CLERK/GE | N/A | |
| Yearly Planner | 2018 | Nov 2023 | Annual | Nov 2024 | CLERK/GE | | |
| Schedule of Policies | 2018 | Sept 2024 | Annual | Sept 2025 | GE | | |
| Insurance Policy | Pre 2012 | On renewal | Annual | June 2025 | CLERK | N/A | |
| Councillor Responsibilities | 2019 | Nov 2023 | Annual | Nov 2024 | GE | | |
| Information Audit | 2024 | | Annual | March 2025 | Clerk | | |
| Update Village website | 2017 | June 2024 | Quarterly | Nov24, M,J,N25 | Clerk | | |

