

Preston Bissett Parish Council

Parish Councillors attended the Parish Council Meeting held on Thursday 9th February 2023 at St John the Baptist Church, Preston Bissett. The meeting commenced at 7.30pm.

In attendance: Graham Ellis (Chair), Jean Turner and Pat Webb.
Clerk: Kim Proffitt

Minutes

Feb 0223/1 Apologies were received and accepted from Graham Gulliver, Matt Killick and Nic Wheble.

Feb 0223/2 Declaration of Interests None

Feb 0223/3 Approval of Minutes from 5th January 2022 Meeting The minutes were unanimously agreed as accurate and were signed by the Chairman

Feb 0223/4 Payments and Finances for Approval by the Parish Council

Feb 0223/4-1 Bank Balances were unavailable:

Feb 0223/4-2 £190.48 payable to K Proffitt for Clerks Salary (Jan 23) was **approved**.

Feb 0223/4-3 £0 payable to HMRC for Tax Contributions (Jan 23) was **noted**.

Feb 0223/4-4 £47.10 payable to K Proffitt reimbursement for printer ink (x2) and Envelopes was **approved**.

Feb 0223/4-5 £5.44 payable to K Proffitt reimbursement for stamps was **approved**.

Feb 0223/4-6 £207.36 payable to Scribe Accounts for accounting software was **approved**.

Feb 0223/4-7 Income and expenditure was **noted**: Income: 0.83 bank interest received. Expenditure – £34.61 to Npower on 17/11/22, £11.27 to Npower on 19/12/22 (*Note – invoice said £24.27 but £11.27 left the account*)

Feb 0223/5 Planning Applications received prior to the meeting

The following updated were **noted**:

Feb 0223/5-1 Car park extension and new access road. Preston Bissett Nurseries Bushey Lane Farm Bushey Lane Preston Bissett Buckinghamshire MK18 4ND. Ref 22/02744/APP. **Awaiting decision**

Feb 0223/5-2 Change of Use of Tipi from Use Class E(b) (Cafe) to Sui Generis Use (Retrospective). The Nursery Bushey Lane Preston Bissett Buckinghamshire MK18 4ND. 22/03376/APP. **Awaiting decision**

Feb 0223/5-3 Proposed single detached dwelling with associated landscaping and detached garage and cycle store. The Old Piggery, The Common, Preston Bissett, Buckinghamshire. Ref: 22/04158/APP. **No update**.

The following planning application was **considered**:

Feb 0223/5-4 Listed building application for demolition of rear canopy porch and removal of cement render on rear elevation. and repair underlying historic

fabric. Erection of single storey rear extension. Installation of breathable membrane to roof. Replace three existing rooflights and insert two additional roof lights in rear roof slope and create habitable accommodation in loft space. Oakleigh House Main Street Preston Bissett Buckinghamshire MK18 4LN. Ref: 23/00263/ALB. The Parish Council had no objections to the plans and the clerk will record the response on the planning portal. **Action – Clerk.**

Feb 0223/6 Yearly Planner Actions for February and c/f prior meetings

- Feb 0223/6-1 Apply for PKF Audit exemption – The clerk reported that she had a catch up call with Scribe to ensure the accounts are as up to date as possible ahead of the audit. The accounts are in good order just the asset register needs uploading to the software. **Action – Clerk to prepare and upload the asset register data.**
- Feb 0223/6-2 Tree Inspection Report – This occurs every 4 years and is now due in 2023. Clerk to check for any paperwork to forward to PW. PW to complete the inspection. **Action – KP/PW**
- Feb 0223/6-3 Village Liaison – Overhanging hedges have been reported on Fix my Street as have the potholes. Rails on North End still to be uploaded.
- Feb 0223/6-4 Rec ground contracts review – PW to request quotes. It was **agreed** to request a two years as opposed to one year. **Action - PW**

Feb 0223/7 Correspondence or previously circulated items for review, note or approval

- Feb 0223/7-1 Planning Settlement Review – item postponed until more parish councillors are present.
- Feb 0223/7-2 Coronation Update – Parish Councilors **noted** the plans for the Coronation Weekend, (6-8 May 2023) as announced by Buckingham Palace:
Saturday – Coronation Service and events in London to be televised.
Sunday – Local celebrations to include ‘big lunch’/street parties followed by a concert at Windsor to be televised in the evening
Monday – ‘The Big Help Out’ with the focus on volunteering/helping
- Feb 0223/7-3 Community Board Update: The Chair attended the meeting on 2 February 2023.
- A Banking Hub is planned for Buckingham. It will open 9-5 Monday to Friday and customers will be able to access cash points and visit a representative from their bank on set days. Banks will have a set day per week. The banking hub will open an approx. 9 months’ time.
 - Community busses have been very popular in the Waddesdon area and will be launched in Buckingham on 17 February. A poster will be shared with the community when it is received. The scheme needs more volunteers and drivers
 - Buckinghamshire Council have been successful in asking EWR to repair 12 roads locally. The works will take place during the spring and summer.
 - The Community Boards Manager commented that £117,026 was made

available for the 2022/23 financial year and only £67,000 was allocated therefore the Village Hall Committee may want to tap into this source of funding next year.

Feb 0223/7-4 Street Light Repair Costs – PW informed councillors that she had received a communication highlighting an increase in street light repair and maintenance fees.

Feb 0223/8 Meetings and Training

Feb 0223/8-1 Provisional Community Board Dates include:

4th May 23- Community Engagement Event (Parish Council meeting will be postponed to the following week)

6th July 23- Community Board Meeting 1

12th October 23- Community Board Meeting 2

8th February 24- Community Board Meeting 3

Feb 0223/9 Action List - Completed/Closed since last meeting
- Open and to be updated

Feb 0223/10 Items for the next Agenda

Feb 022311 Date of next meeting
2nd March 2023

Close of Meeting

Open Forum

Meeting end

Preston Bissett Website www.prestonbissett.co.uk