

## Preston Bissett Parish Council

Parish Councillors are summoned to attend the Parish Council Meeting to be held on Wednesday 8<sup>th</sup> June 2022 at The Old School, Preston Bissett. The meeting will commence at 7.30pm.

Members of the Public are welcome to attend.

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### MINUTES

- Jun 0822/01 Apologies received and accepted from Graham Gulliver and Pat Webb
- Jun 0822/02 Declaration of Interests none
- Jun 0822/03 Approval of Minutes from 5 May 2022 Meeting The minutes were unanimously **approved** as a correct record and were signed by the Chairman.
- Jun 0822/04 Payments and Finances for Approval by the Parish Council
- Jun 0822/04-1 Bank Balances to note:  
Treasurers account -  
Business Account -
- Jun 0822/04-2 £151.20 payable to K Proffitt for Clerks Salary (May 22) was **approved**.
- Jun 0822/04-3 £37.80 payable to HMRC for Tax Contributions (May 22) was **approved**.
- Jun 0822/04-4 £5.44 payable to K Proffitt reimbursement for stamps was **approved**.
- Jun 0822/04-5 £29.00 payable to K Proffitt reimbursement for ink was **approved**.
- Jun 0822/04-6 £340.00 payable to Preston Bissett Nurseries and Country Shop Ltd for garden bench. *Note: this payment has already been made, councillors to ratify the purchase from the recreation fund.* **Approved** and councillors **noted** that the payment had been made via online banking.
- Jun 0822/04-7 £172.20 payable to Playsafety Ltd for playground inspection was **approved**.
- Jun 0822/04-8 £360.00 payable to GV Gulliver & Son for grass mowing was **approved**. G Gulliver had requested to be paid electronically and councillors **agreed** to this request.
- Jun 0822/04-9 Insurance premium (*cost unknown upon publication of agenda therefore suggested amount is last years cost of £360.00 plus 20%*). At the time of the meeting the insurance quote had not been received therefore councillors **agreed** to

Jun 0822/04-10 accept a quote of up to £400 plus VAT.  
The following income and expenditure was **noted** by councillors:  
Income: £2,881.50 Precept from Buckinghamshire Council and £0.03 bank interest.  
Expenditure: £121.80 to N Power for lighting.

Jun 0822/05 Planning Applications received prior to the meeting

The following planning updates were **noted** by councillors:

Jun 0822/05-1 Conversion of an agricultural building to a residential dwelling - A & R Mullins Livestock & Equestrian Services Sandhill Farm Cowley Road Preston Bissett Buckinghamshire MK18 4DP. Ref. No: 22/00733/APP is **approved**.

Jun 0822/05-2 Erection of a Tipi for use as a Cafe (Retrospective) - The Nursery Bushey Lane Preston Bissett Buckinghamshire MK18 4ND. Ref: 22/00931/APP is **awaiting decision**.

Jun 0822/005-3 Householder application for single storey rear extension with associated alterations. Mastings, North End, Preston Bissett Buckinghamshire MK18 4JR. Ref. No: 22/01175/APP is **pending consideration**.

No planning applications for consideration.

Jun 0822/06 Yearly Planner Actions for June and c/f prior meetings

Jun 0822/06-1 Year End update  
The clerk informed councillors that the paperwork was complete and that a handover date with the internal auditor was being arranged. The internal auditor will then request signatures from the Chairman and RFO and then the completed paperwork will be sent to the external auditors. Once back from the external auditors the accounts are published on the website for the public to view.

Jun 0822/06-2 Insurance Due  
The insurance was renewed on 1<sup>st</sup> June to ensure the parish council did not have a gap in their cover, the invoice is still awaited and as per item Jun 0822/04-9 councillors will accept a quote of up to £400 plus VAT.

Jun 0822/06-3 Residents Issues and Complaints Handling

It was reported that residents were disappointed by lack of activity around the jubilee however ample opportunity was given for villagers to get involved in the planning. Overall the complaints policy is in good shape and the Parish Council are not having to use it.

Comments have been made about the footpath between the church and the White Heart pub being very overgrown. Weeds are growing through the pavement therefore the Clerk will report this via fix my street. **Action – Clerk**

Jun 0822/06-5

#### Playground Inspection Update

The playground inspection documents were sent to councillors by email for review prior to the meeting. PW reviewed the playground reports and passed her comments on to the Chairman for discussion at the meeting in her absence.

There are 7 items with a risk rating higher than 'low' requiring attention including a broken piece on the zipwire, corrosion on the baby swing seat and rotten posts in the play area and MUGA. The Parish Council have also been made aware that the soft landing area below the 'twister' is not wide enough (the report noted that the legislation has changed since its installation and the soft landing area requirements are now larger).

Councillors **agreed** that the clerk should contact Playdale for a quote regarding repair of the play items and Richard/Will Gulliver for a quote to repair the fencing (rotten posts).

**Action – Clerk.**

There is also some dirt/moss to remove from hard surfaces therefore PW will organise a working party over two weekends in July to deal with this. She will communicate this to villagers in order to seek volunteers and arrange dates.

**Action - PW**

Jun 0822/06-6

#### Schedule of Policies and Reviews

This item is still outstanding and the clerk will review this before the next meeting. She was also made aware of a 2021 date somewhere on the website that should have been 2022. **Action – Clerk.**

Jun 0822/07

Correspondence or previously circulated items for review, note or approval

Jun 0822/07-1 Jubilee Update  
The jubilee event at the White Heart went ahead and the bench purchased by the parish council is now in place.

Jun 0822/08 Meetings and Training  
Nothing to report

Jun 0822/09 Action List - Completed/Closed since last meeting  
- Open and to be updated

Jun 0822/10 Items for the next Agenda

Jun 0822/10-1 A discussion occurred around whether the old S106 funds should be used for the maintenance required on the play equipment and NW confirmed that the bank accounts are just two bank accounts, one is a spend account and the other is a savings account rather than old S106 funds being kept separately in the savings account. The old S106 funds have long since been used therefore the savings could be used to help fund the playground repairs.

Jun 0822/11 Date of next meeting  
7 July 2022

Close of Meeting

Open Forum

Meeting end

Preston Bissett Website [www.prestonbissett.co.uk](http://www.prestonbissett.co.uk)

Agenda created and signed by the Parish Clerk: *K Proffitt*

Parish Clerk Email: [parishcouncil@prestonbissett.co.uk](mailto:parishcouncil@prestonbissett.co.uk)

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