

Preston Bissett Parish Council

Parish Councillors attended the Parish Council Meeting held on Thursday 6th January 2022 at 7.30pm. It was held on Teams due to Covid 19.

Minutes

Jan 0622/001 Apologies were received and accepted from Pat Webb, Matt Killick and Jean Turner

Jan 0622/002 Declaration of Interests were received from Graham Ellis regarding Jan 0622/005-2 as he lives opposite.

Jan 0622/003 Approval of Minutes from 2 December 2021 Meeting The minutes were unanimously agreed and **approved** as a correct record.

Jan 0622/004 Payments and Finances for Approval by the Parish Council

Jan 0622/004-1 Bank Balances were **noted** by councillors:

PC Balances	Account	Previous Total 2/12/21	Current 4/12/22
	Treasurers Account	£5,144.96	£4920.97
	Bus Account	£3,612.99	£3613.02

Total for approval at meeting on 6/1/22	Total Received 6/1/22
£189.00	£0.00

Jan 0622/004-2 £151.20 payable to K Proffitt for clerks salary for December 2021 was **agreed**.

Jan 0622/004-3 £37.80 payable to HMRC for tax contributions for December 2021 was **agreed**.

Jan 0622/004-4 Councillors **noted** that HMRC updated the clerks tax code therefore the £189 approved at the December meeting (*Dec 0221/004-2 £189 payable to K Proffitt for clerks salary for November*) consisted of: £151.20 payable to Mrs K Proffitt and £37.80 payable to HMRC.

Jan 0622/005 Planning Applications received prior to the meeting

Jan 0622/005-1 Conversion of barn into 1 dwellings (Retrospective) - H H King And Son Cowley Farm Cowley Road Preston Bissett Buckinghamshire MK18 4DR. Ref. No: 21/04616/APP

Parish Councillors noted the history of the previous planning application and the reasons for this retrospective application. No further works requested, the application is to approve what was

- built which differs from the original plans. Councillors had **no objections** to the plans. **Action – clerk to file a response.**
- Jan 0622/005-2 Householder application for single store extension to Kitchen and internal reconfiguration of conservatory and rear entrance/outbuildings - The Old Rectory Main Street Preston Bissett Buckinghamshire MK18 4LU. Ref. No: 21/04894/APP (also a listed building application Ref: 21/04895/ALB)
- Councillors discussed the plans and have **no objections.** **Action – clerk to file response.**
- Jan 0622/005-3 Prior notification application (Part 3, Class Q) for change of use of an agricultural building to 1no. dwellinghouse (Use Class C3) and for building operations - Sandhill Farm Cowley Road Preston Bissett Buckinghamshire MK18 4DP. Ref. No: 21/04859/COUAR
- Councillors discussed the plans and have **no objections.** **Action – clerk to file response.**
- Jan 0622/005-4 Application for approval of details subject to condition 3 (A site clearance and restoration report) of planning approval 21/00286/APP - The Old Piggery Pound Lane Preston Bissett Buckinghamshire. 21/A0286/DIS
- Councillors **noted** that this application does not relate to anything which has previously been approved and as such, cannot be made. The clerk has spoken at length with the planning department about it. At their request, she has requested that this is looked into by a planning officer as a matter of urgency. Councillor Fealey was also copied into the email. **Action – Clerk to write to Cllr Fealey to enlist his help in resolving this issue and the outstanding enforcement complaint at the site.**
- Jan 0622/005-5 Listed building application for single store extension to kitchen and internal reconfiguration of conservatory and rear entrance/outbuildings - The Old Rectory Main Street Preston Bissett Buckinghamshire MK18 4LU. 21/04895/ALB
- As per Jan 0622/005-2, Councillors discussed the plans and have **no objections.** **Action – clerk to file response.**
- Jan 0622/005-6 Car park extension and new access road - Preston Bissett Nurseries Bushey Lane Farm Bushey Lane Preston Bissett Buckinghamshire MK18 4ND. Ref. No: 22/00029/APP
- Councillors discussed the plans and have **no objections.** **Action – clerk to file response.**

Planning Decisions to Note:

- Jan 0622/005-7 Single dwelling - Land Adj Well House The Common Preston Bissett Buckinghamshire. Ref. No: 21/02296/APP has been APPROVED – **noted**
- Jan 0622/005-8 Householder application for addition of a single storey rear glass room - The Birches Pound Lane Preston Bissett Buckinghamshire MK18 4LX. Ref. No: 21/04339/APP has been APPROVED - **noted**
- Jan 0622/006 Yearly Planner Actions for January and c/f prior meetings
- Jan 0622/006-1 Bucks Community Board
- The clerk has requested the meeting dates for 2022. The clerk also requested entry/attendance instructions. **Action – Clerk to share with councillors via email once they have been received. An attendance rota can then be drawn up and shared.**
- Jan 0622/006-2 Website host renewal due 2022 (Krystal)
- Action - clerk to make contact with Pete Bulley and organise.**
- Jan 0622/006-3 Equality and Diversity Policy review
- Action – JW to complete for February.**
- Jan 0622/006-5 Quarterly Finance update
- The RFO reported that the VAT claim needs to be submitted.
Action – RFO (spreadsheet)/Clerk (to file)
- He made Parish Councillors aware that there are now a few direct debits coming out of the bank account that need reporting somewhere in the minutes of the meetings as they are currently untracked. (ICO fees and Eon/Npower). He has added them to the finance spreadsheet using the online banking app and the clerk will reconcile them against the receipt emails and bank statements. **Action – Clerk.**
- It was **agreed** that the finance tables recording the bank balances were the best place to note the direct debits within the minutes.
Action – Clerk/RFO to edit the current finance table accordingly.
- Councillors **noted** a small overspend this financial year (in the region of £300) due to the essential playground repairs. The RFO reassured them that although more money went out than came in, the finances could cope with this.

Jan 0622/006-6 Precept Setting

Councillors **agreed** to set the precept at 2% in the 2022/23 financial year.

Jan 0622/007 Correspondence or previously circulated items for review, note or approval

Jan 0622/007-1 20mph Speed Limit.

Councillors **noted** that the 20mph speed limit within towns and villages has been approved however they discussed the fact that Town and Parish Councils are to fund the speed limit changes themselves and feel the cost could prove prohibitive. The Clerk will draft a letter to Buckinghamshire Council stating this and asking whether any means testing to allow speed limit changes to happen where they are deemed necessary is in place. **Action – Clerk to draft a letter and share with Chair.**

Jan 0622/008 Meetings and Training

Jan 0622/008 The Clerk reported that she completed a VAT training course via Gawcott with Lenborough PC and also has some Year-End training and additional Finance training lined up through them in Jan/Feb.

Jan 0622/009 Action List - Completed/Closed since last meeting – See Action List

Jan 0622/010 Items for the next Agenda

Jan 0622/011 Date of next meeting
3 February 2022

Close of Meeting: 20:26

Open Forum

Meeting end

Preston Bissett Website www.prestonbissett.co.uk

Minutes created and signed by the Parish Clerk: *K Proffitt 6/1/22*

Parish Clerk Email: parishcouncil@prestonbissett.co.uk

Meeting Dates for 2022:

**6 January 2022, 3 February 2022, 3 March 2022, 7 April 2022, 8 June 2022 (Wednesday),
7 July 2022, 1 Sept 2022, 6 October 2022, 3 November 2022, 1 December 2022**