

Preston Bissett Parish Council Meeting

Parish Councillors attended the Parish Council Meeting on Thursday 1st October 2020 by Teams. The meeting commenced at 7.45pm.

Attendees: Graham Ellis (Chair), Pat Webb, Nic Wheble, Graham Gulliver.

Clerk: Kim Proffitt

AGENDA

- Oct 0120/001 Apologies Received from Jackie Wood and Matt Killick
- Oct 0120/002 Declaration of Interests None
- Oct 0120/003 Approval of Minutes from 3rd September 2020 Meeting
Minutes approved. Chairman to sign a physical copy of the minutes and send to the Clerk for filing. **ACTION GE/KP**
- Oct 0120/004 Payments and Finances for Approval by the Parish Council
- Oct 0120/004-1 Clerk Salary for September £162 **Approved.** GE/NW to sign off cheque. **ACTION GE/NW**
- Oct 0120/004-2 £40 payable to Melanie Rose for Internal Audit for PBPC on the Annual Accounts. **Approved.** GE/NW to sign off cheque. **ACTION GE/NW**
- Oct 0120/004-3 £31.80 payable to Kim Proffitt for HP printer ink, envelopes and 12x2nd class stamps. **Approved.** GE/NW to sign off cheque. **ACTION GE/NW**
- Oct 0120/005 Planning Applications received prior to the meeting None
- Oct 0120/006 Yearly Planner Actions for October and c/f prior meetings
- Oct 0120/006-1 Arrange wreath for the Church
PW to make contact with Mrs Hutton who gets the Remembrance wreath and PBPC will reimburse her. PW to liaise with clerk. **ACTION PW/KP**
- Oct 0120/006-2 Equality and Diversity Policy review. **Deferred** until next meeting
- Oct 0120/006-3 Quarterly finance update. **Deferred** until next meeting. NW and clerk to meet and discuss. **Action NW/KP**

- Oct 0120/006-4 Planning Applications. There were none to report on.
- Oct 0120/006-5 Recreation Area renovation list update. **Deferred** until next meeting.
- Oct 0120/006-6 Recreation Area Safety report actions to complete. MK provided an update prior to the meeting via email: *Reports from inspections have been reviewed and a number of medium and low risk items actioned. Some work will be required in the short to medium term and therefore to be considered in next years budget.*
GE and MK to discuss this and request Playdale (the equipment manufacturer) complete a service of equipment highlighted. **ACTION GE/MK**
- Oct 0120/007 Correspondence or previously circulated items for review, note or approval
- Oct 0120/007-1 Road marking at Pound Lane/The Square
A request for a 'no parking' line was received at the last meeting. PBPC requested a sketch of the area which has also been received.

The Clerk investigated this request and reported that a H-Bar is advised, the cost is £110 and it can be applied for online. The application process involves the Traffic Management Section investigating the area and making a decision to approve the work. If approved, they then arrange for the work to be carried out.

The Clerk will now investigate whether the fee is required upfront or upon approval of the work to be carried out so that PBPC can decide how to proceed and discuss with residents. **ACTION KP**
- Oct 0120/007-2 Changes to the Planning System
PBPC received notification from Buckinghamshire County Council opposing Central Government changes to the planning system. The was **AGREED** to let the correspondence pass and the Clerk will email all councillors the relevant information noting that this item is to be filed. **ACTION KP**
- Oct 0120/008 Meetings and Training None

