

Preston Bissett Parish Council

Parish Councillors attended the Parish Council Meeting on Thursday 4th February 2021 by Teams. The meeting commenced at 7.45pm.

In Attendance: Graham Gulliver (Vice Chair), Jackie Wood, Pat Webb, Nic Wheble

Clerk: Kim Proffitt

MINUTES

- Feb 0421/001 Apologies received from Matt Killack
- Feb 0421/002 Declaration of Interests None.
- Feb 0421/003 Approval of Minutes from 7th January 2021 Meeting The minutes were **approved**. Vice Chair to sign and send to Clerk **Action GG/KP**
- Feb 0421/004 Payments and Finances for Approval by the Parish Council
- Feb 0421/004-1 £162 Clerks salary for January 2021 was **approved**.
- Feb 0421/004-2 £3.53 received from the Salvation Army Clothing Collection was **noted**.
- Feb 0421/004-3 £7.92 Payable to the Clerk reimbursement for stamps was **approved**.
- Feb 0421/005 Planning Applications received prior to the meeting
None received
- Feb0421/006 Yearly Planner Actions for Month and c/f prior meetings
- Feb 0421/006-1 Apply for PKF Audit exemption (will still need to submit audit)
- Clerk will liaise with NW regarding applying for PKF Audit Exemption and will discuss next month. **Action KP/NW**
- Feb 0421/006-2 Village Liaison – Issues and Feedback
- Jackie Wood reported that she had discussed road sign issues with Jean Turner and these were already in hand (agenda items Feb 0421/007-2 and Dec 0320/007-6).
- Feb 0421/006-3 Microgrant Applications status and new

Pat Webb informed the Parish Council that there was nothing to report due to the ongoing pandemic and current lockdown situation.

Feb 0421/006-4 Rec. Ground Contracts review/tender/etc

The grounds contract needs to be reviewed. Clerk will investigate tendering rules and thresholds and also liaise with MK/GE as to how the parish council advertise the contract if required to do so. **Action KP**

Feb 0421/006-5 Equalities & Diversity and Code of Conduct Policies annual review (deferred from January)

The council **noted** that Jackie Wood has reviewed the policies and is happy that they are comprehensive and up to date.

Feb 0421/007 Correspondence or previously circulated items for review, note or approval

Feb 0421/007-1 Safety markings at The Square/Pound Lane

This is currently with Transport for Bucks who will complete the work when weather conditions are favourable. Clerk to liaise with TfB to clarify who is responsible for asking residents to ensure the space is kept clear on the day the work is due to be completed. **Action KP**

Feb 0421/007-2 Worn out road markings

This is now with Transport for Bucks who will complete the work (weather permitting).

Feb 0421/007-3 HS2 Vehicles

The clerk has made contact with Loraine Kelly who is the point of contact at Fusion. There are now points of contact for Fusion and EFKB. The clerk has not received any updates from villagers regarding HS2 vehicles this month.

Feb 0421-007-4 Request from the White Hart

The clerk has sent a letter of reference noting visible improvements made to the pub as requested by The White Hart.

Feb 0421/008 Meetings and Training

Feb 0421/008-1 Buckingham and Villages Community Board Meetings

These meetings replace the previous Local Area Forums. The clerk asked councilors to let her know if they can attend the upcoming dates for this year - 15 June, 14 September and 16 November. Pat Webb will attend on 23 February via Microsoft Teams.

Feb 0421/008-2 The Clerk is due to attend a Year End Accounts & Audit training course on 25 March.

Feb 0421/009 Action List

- Completed/Closed since last meeting
- Open and to be updated

Feb 0421/010 Items for the next Agenda

Feb 0421/010 Upcoming Elections to go on next agenda – Clerk to review communications from Buckinghamshire County Council
action KP

Feb 0421/010 Financial Report to be delivered/reviewed at next meeting

Feb 0421/010	Hedge near children's play area at the rec is overgrown. The council will review this next month as a member of the public has volunteered to cut it back.
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Feb 0421/011 Date of next meeting
1st April 2021

Close of Meeting

Open Forum

Meeting end

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