

Preston Bissett Parish Council Meeting

Parish Councillors are summoned to attend the Parish Council Meeting to be held on Thursday 5th September 2019 in The Old School Preston Bissett, the meeting will commence at 7.45pm.

Members of the Public are welcome to attend

AGENDA

- | | |
|---------------|--|
| Sept519/001 | <u>Apologies</u> |
| Sept519/002 | <u>Declaration of Interests</u>
None |
| Sept519/003 | <u>Approval of Minutes from 6th June 2019 Meeting</u>
Approved and signed by Chairman, Clerk to post on website. |
| Sept519/004 | <u>Payments and Finances for Approval by the Parish Council</u> |
| Sept519/004-1 | Clerks Salary
£216.00 Payable to Mrs H Nethercleft (July & August) (16 hours worked in July, 20 in August). |
| Sept519/004-2 | HP Printer Cartridge refill
£3.49 Payable to Mrs H Nethercleft |
| Sept519/004-3 | Printer Paper
£7.99 Payable to Mrs H Nethercleft |
| Sept519/004-4 | Dismantling and inspection of Cableway and swing seat in Rec Ground.
£346.80 Payable to Playdale Playgrounds Ltd |
| Sept519/004-5 | Salvation Army Clothing Bank
£9.55 received from Salvation Army Trading Company |
| Sept519/005 | <u>Planning Applications received prior to the meeting</u>
None received |
| Sept519/006 | <u>Yearly Planner Action</u> |
| Sept519/006-1 | Quarterly Finance Update |
| Sept519/006-2 | NALC have issued updated model Financial Policy. Council |

to consider whether to update our Financial Policy in line with the new draft.

- Sept519/006-3 Data Protection fee owed to ICO
- Sept519/006-4 Review of GDPR policy and Privacy notice – No new guidance has been issued.
- Sept519/006-5 Review of Publication Policy – No new guidance has been issued
- Sept519/006-6 Village Liaison to report
- Sept519/006-7 Clerk has updated PBPC Yearly planner for approval. Councillors to note re-allocation of duties. Clerk will also distribute the Agenda 10 days prior to a meeting so that any information required for the meeting, such as budget projections, grant application reports, etc can be submitted to the Clerk for distribution before the meeting.
- Sept519/007 Correspondence
- Sept519/007-1 Information added to the Noticeboard:
- AVDC Household Enquiry Form notification
 - Nexus fostering help poster
- Sept519/007-2 We have received a report from a Villager regarding suspicious activity from a BMW driver not know in the village. Clerk has asked that the registration plate be provided so that this can be reported to the police.
- Sept519/007-3 Many thanks to John Stowe for kindly spraying the weeds in the Rec ground car park and play area. Due to injury John was unable to mow week beginning 26th August. Clerk mowed the area that week.
- Sept519/007-4 AVDC's garden waste collection service is now operating a subscription sticker system which will enable their crews to easily identify which garden waste bins are eligible for collection. If you have paid for your subscription you will receive a sticker that must be clearly displayed on the Brown Bin, otherwise collection will not take place. Information disseminated via the website.

- Sept519/007-5 Clerk and Jackie Wood reported the clothing bank as being full a number of times over the month and it has now been collected. Thanks to all who reported that it was full.
- Sept519/007-6 Parking in the Square; A number of people have raised concerns about the parking of cars in the square in front of the new bench, mainly because it blocks the view of drivers approaching the junction. A suggestion was made to bring the bench forward, but users of the bench have objected to this. Suggestions from the PC as to what can be done to stop drivers from parking there.
- Sept519/007-7 BCC or Anglican water have dug out the ditch at the top of Bushey Lane, unfortunately they have made such a mess of it that the local resident who kept the sidings mown is unable to do so now. Clerk has been asked by that resident to find out why the ditch was dug out and ask that it be tidied up so that maintenance is possible once again. Clerk called TfB, awaiting response.
- Sept519/007-8 BCC contacted Clerk to enquire as to whether PBPC has a community Emergency Plan and to ask questions about it. Clerk forwarded to Jackie Wood to review.
- Sept519/007-9 Clerk received a letter from the Valuation Office HMRC requesting rent, lease or ownership details for The Old School, Main Street. Clerk called the Valuation Office and asked that the request be sent to the Church.
- Sept519/008 Meetings and Training
- Sept519/008-1 Community Roundtable, **Wednesday 4th September 2019**, Mezzanines 1 & 2, Buckinghamshire County Council, 6pm for 6.30pm start (finish 8pm approximately). Details sent to Councillors, did anyone attend?
- Sept519/008-1 BMKALC have issued their training dates for the rest of this year, as well as the AGM date. Clerk forwarded to Councillors.
- Sept519/009 Action List

See list attached for updates

Sept519/010

Items for the next Agenda

Sept519/011

Date of next meeting

Thursday 3rd October 2019, 7.45pm

Sept519/012

Close of Meeting

Sept519/013

Open Forum

Meeting end:

Hollie Nethercleft, Clerk:prestonbissettparishcouncil@outlook.com

Preston Bissett Parish Council website www.prestonbissett.co.uk

Email: parishcouncil@prestonbissett.co.uk

Action List

Reference	Issue and Background	Action required	Person Actioning
Dec618/007 -1	Review of Street lighting monthly cost, quarterly maintenance fee, and option to transfer to solar power. Streetlighting is one of our largest costs. The Chairman asked Nic Wheble and Clerk to investigate ownership of current 'lampposts', any limitations we have regarding options to switch providers, obtain quotes from other providers and look into all options available for the Village, and report findings. (See appendix of 6/12/18 Minutes for full details of Clerk's findings). Clerks findings discussed, and decision made to investigate options via EDF Energy and report back	<p>Pat and Nic met with Aylesbury mains (see findings in Appendix 1). Discussed option of replacing one bulb only to gauge residents response, but it was agreed that since the bulbs will have to be replaced eventually due to the fact that existing bulbs are not manufactured anymore, that the PC should proceed with grant application to CEF fund for the full funding cost of replacing all bulbs (£2160).</p> <p>Pat Webb to apply for CEF grant. If grant received the PC will look to replace all bulbs, arrange a safety inspection and cancel existing maintenance contract with E.On, preferring to move to Aylesbury Mains for maintenance as and when required.</p>	PW, NW
Dec618/007-3	Finances & Banking – PBPC has three bank accounts	<p>Clerk to re-apply for internet access AGAIN once new mandate processes (10 days after submitting). Clerk re-applied 12/6/19.</p> <p>Once Clerk has access online, she will re-assess what needs to be done, such as</p>	Clerk

		change of address, savings account balances, old account closures, etc.	
Mar1419/007-2	Recreation Ground Works	Obtain quotes for signage. Also add signage regarding overnight parking, and gate closure at Councils discretion.	MK
Apr419/012 -01	One resident has noted that an Owl Box has been nailed too his tree, and has requested it's removal. Jackie Wood kindly offered to contact Give-a-Hoot to request it's removal.	Mr. D'Silva has requested that the box be removed in September now as he has noted that the box is being used. Clerk asked Give-a-hoot if the box could be relocated on a free standing pole, but apparently it can't. Box will be removed in September. Closed.	JW
June619/006-2	Standing Orders review and update. Clerk to review NALC guidance, check for updates and report back to the PC.	Chairman to re-draft for approval.	GE
June619/007-5	<p>RoSPA Recreation Ground Play equipment annual safety report has been received. Clerk forwarded to Graham Ellis and Matt Killick for review. All items low risk except for the following that are considered medium risk:</p> <ul style="list-style-type: none"> • Basketball Post – Treat and repair corrosion • Cableway – Dismantle and check • Football pitch net – replace missing bolt • Multi-use games area – Fix gate – fixed by Chairman 	<p>Clerk arranged for Playdale to do work. This will be carried out once payment made.</p> <p>Other works still to be remedied, Clerk to investigate options.</p> <p>Jim Masters at Bucks Pressure wash provided a quote for cleaning up the rec ground; £975!</p> <p>Hammock in Kompan Teen Shelter – Clerk called Kompan who requested photo's of the Hammock and ID disc to check</p>	Clerk

	<ul style="list-style-type: none"> • Swing basket – Dismantle and check • Replace Hammock in Teen Shelter 	warrantee and advise on cost of replacement. Quote of £2303.10 received.	
Jul1119/007-2	Complaints about damaged caused by Agricultural vehicles in the Village. We have received a complaint of a residents fence being broken by a large agricultural vehicle with a request that the PC considers how to deal with the increasing number of large tractors and machinery going through the village.	Clerk met with Farmer that this concerns. Notes from this meeting will be distributed to Councillors prior to the next PBPC meeting.	Clerk
Jul1119/007-3	The Village roads are still full of potholes. Jackie Wood is looking into a way of reporting each and every one to the 'fix my street' portal on the AVDC website.	Councillors have been asked to take photo's of potholes that they come across and send these photo's to Jackie so that she can report them.	JW
Jul1119/007-4	Complaints have been received by the Clerk regarding a loose dog in the village.	Chairman has spoken to the owner of the loose dog and is awaiting a response with a suggested resolve.	GE
Jul1119/008-1	BLAF - Highlighted the services that Bucks Area Rural Transport Team provide, and Chairman asked that Clerk look into what they offer in more detail and report back.	<p>Buckingham Area Rural Transport, known as BART, is a not for profit organisation set up in 2018 to establish a community bus scheme for North Buckinghamshire. We have been supported by a £10,000 grant from the County Council's Local Area Forum to establish a pilot service in the Buckingham and District area. We are kindly hosted by Swan Community Hub.</p> <p>For our pilot services, visit their Facebok.</p>	Clerk

		<p>page, or book direct on the Bernwode Eventbrite page.</p> <p>Our aim is to serve the North Buckinghamshire area including Dadford, Stowe, Chackmore, Akeley, Lillingstone Lovell, Maids Moreton, Thornborough, Gawcott, Padbury and other surrounding Buckingham villages.</p> <p>If you have any ideas or suggestions, or want to get involved, please contact :</p> <p>Ashley Waite, Project Manager</p> <p>bookings@mybart.org.uk</p> <p>07977 401548</p>	
Jul1119/007-8	<p>Sad news received from a local resident that further evidence of anti-social behaviour and drugs paraphernalia have been found in the Teen Shelter area of the Rec. Ground. Resident has asked that the Council find a resolution to this problem before the summer holidays begin, as younger children in the village will want to use this space in safety.</p>	<p>Table tennis table has been pulled from it's fixings. MK to arrange for fixings to be fixed.</p>	MK

